

EVOO Marketplace, LLC

Private Tasting Agreement

We are excited that you are considering EVOO Marketplace for a private olive oil and aged balsamic tasting event. Please find below the EVOO Marketplace private tasting agreement form and explanation of what EVOO Marketplace defines as a private tasting.

Private educational tastings are designed for the home-chef and consist of small groups of 10-20 guests (maximum capacity 30). Tastings are held in either our Denver or Littleton stores, after business hours, from 7-9pm. During this time you and your guests will be educated on **FRESH** extra-virgin olive oils and aged Italian balsamics. Expert staff will be on hand to showcase and inspire you on the infinite olive oil & balsamic pairing options and their usage. Guests may bring home-prepared foods for sampling with our oils and balsamics. We also encourage you to bring your own non-alcoholic beverages and wine if you desire (sorry no hard liquor or beer).

AGREEMENT (Complete and return with deposit)

This form serves as an agreement between (Host: insert name) _____ and EVOO Marketplace for use of space & event staffing for a private tasting event on (insert date) _____ at EVOO Marketplace (Denver or Littleton) _____ from 7-9pm.

DETAILS: PLEASE INITIAL ALONGSIDE EACH AGREEMENT BELOW

1. _____ Host agrees to pay \$100 refundable deposit to reserve event date.
2. _____ Host agrees to coordinate at least 10 guests and no more than 25 guests. Failure to meet the 10-person minimum limit will result in forfeiture of deposit.
3. _____ Private tasting events are scheduled for two-hours, Monday-Friday from 7-9pm. If event exceeds two-hours, without prior agreement, EVOO Marketplace host will forfeit \$100 deposit fee.
4. _____ Deposit and signed agreement must be received no later than one week in advance of event date.
5. _____ Cancellations must be given at least 72 hours in advance for full refund of \$100 deposit.
6. _____ Cancellations inside 72 hours of the event date will result in a 50% forfeiture of deposit.
7. _____ Host is responsible for supplying food (other than bread), beverages (other than water), utensils, plateware, cups.
8. _____ Alcoholic beverages are not permitted with the exception of wine.

EVOO Marketplace agrees to refund \$100 deposit if all conditions above are met. Host may also use deposit as store credit on purchases during the event.

EVENT SCHEDULE: Outline of the flow for the evening

1. _____ Host setup & guest arrival 7-7:30pm.
2. _____ Product education (EVOO Marketplace associate): 7:30-7:50pm
3. _____ Guest Sampling & EVOO Marketplace associate product usage ideas: 7:50-8:30pm
4. _____ Wrap-up/Purchasing: 8:30-9pm

_____ **DISCLAIMERS: TABLES & CHAIRS:** one six foot table for guests food and beverages will be provided. Our private tastings are meant to be interactive and logistically we don't have the space for a sit-down event. **CATERED FOODS:** We welcome any home-cooked goodness that you prepare and bring along, but please no catering trucks. Remember the focus of the evening is to learn how to incorporate our products into your home preparations, not someone else's. Please keep in mind we do not have a kitchen or refrigeration so all food needs to be prepared before arrival.

Host Signature

Date